

Regular Board Meeting of September 12, 2017

The regular meeting of the Board of Trustees of Whitehall School District 4, 47 and 2 of Madison and Jefferson Counties was held on September 12, 2017 at 7:00 p.m. in the Whitehall Middle School Library.

Board Members:

Michelle LaFontaine, Chair
Jeff Briggs
Sharon Howard
Gina Ossello
Sue Pullman

Administrators:

John T. Sullivan, Superintendent
Patti Drake, District Clerk
Hannah Neiskens, 6-12 Principal
Britt McLean, K-5 Principal

Visitors: Gayle Schuler, Kelly Leo, Shaunie Richards, Mike Real

AGENDA

ITEM:

Call to Order

The meeting was called to order at 7:00 p.m. by Chair, Michelle LaFontaine

Flag Salute

Approval of Agenda

Sharon Howard made a motion to approve the agenda with the order being rearranged.
Gina Ossello seconded the motion.
In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello, Sue Pullman
Opposed: None
Motion carried

Visitors

The visitors were welcomed to the meeting and were told that a public comment period for matters of a general nature would be held later in the meeting.

Public Comment

None

Minutes

Jeff Briggs made a motion to approve the minutes of the Regular Board Meeting of August 1, 2017 and the Budget Meeting of August 22, 2017.
Gina Ossello seconded the motion
In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello, Sue Pullman
Opposed: None
Motion carried

Correspondence

None

NEW BUSINESS:

New Staff Introductions

Mr. Sullivan introduced the new staff, that could attend, to the board: Kelly Leo - Science, Gayle Schuller - Art, Shaunie Richards - Paraprofessional and Mike Real – MS Custodian. Each staff member told the board a little about themselves.

REPORTS:

Elementary Principal (See attached)

High School Principal (See attached)

Superintendent (See attached)

OLD BUSINESS:

Bleacher Project Update Mr. Sullivan informed the board that the bleachers are basically completed. The company will be back this week to do some finishing touches to the construction and some clean-up work. We have a blind spot on the east side because the bleachers sit back further. Hopefully in the future we will be able to replace the crows nest and that will take care of the blind spot. The pathway for walking is wider and the bleachers are handicapped accessible. There is a sidewalk that goes from the ticket booth to the bleachers which makes it easier for wheelchairs to access the bleachers. We have put up a sign thanking everyone that contributed to the project.

NEW BUSINESS:

Substitute Staff List Mr. Sullivan recommended the board hire the following as substitutes for the 2017-2018 school year: Kay Ann Davis, Bill Hildebrant, Sandy McAvena, Alfred Horn, Barbara Watson, Stacy Briggs, Shelly Heppler, Kitty Reed, Yolanda Eide, Kelley Seccomb, Anastasia Raisor, Sharmen Scafani, Savannah Rossitter, Nathaniel Reed, Theresa Shea, Rebecca Anderson, Cari Reinschmidt, Chris Gooch.

Sue Pullman made a motion to hire the substitutes as listed.
Sharon Howard seconded the motion.
In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello, Sue Pullman
Opposed: None
Motion carried

Safety Plan Review Mr. Sullivan briefly went over the current safety plan. The administration is planning to practice a full evacuation this fall, students will be evacuating to the designated churches, we have not done this for a couple of years. We are looking at putting security cameras in the middle school and on the playground. The safety plan is something that needs to be looked at and updated each year.

Strategic 3-Year Plan Review & Committee Mr. Sullivan informed the board that we need to go through the plan and make some changes. He went through each of the categories strategies and explained what strategies had been completed and which ones still need to be completed. Each of the committees will be meeting and will begin on updating the strategic plan.

School Board Policy Updates Mr. Sullivan submitted Policy 4350 – Website Accessibility, it was recommended by the MTSBA that this policy be added to our policies and Policy 2070 – Access to Electronic Network that needs to be reviewed so that we are following the Children’s Internet Protection Act.

Jeff Briggs made a motion to adopt Policy 4350 – Website Accessibility and continue Policy 2070 – Access to Electronic Network.

Gina Ossello seconded the motion.

In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello, Sue Pullman

Opposed: None

Motion carried

Open Purchase Orders

Mr. Sullivan asked the board to approve some more open purchase orders for the kitchen and open purchase orders for the concessions: Bausch Potato, John's Sandwich Shop for the kitchen and Capitol One (Costco), Food Services of America, Harrington Pepsi, John's Sandwich Shop, Montana Broom and Brush, Summit Distribution, Sysco and Wilcoxson's for the concessions.

Gina Ossello made a motion to approve the open purchase orders as submitted.

Sharon Howard seconded the motion.

Discussion: Michelle asked John to talk to Kathy about negotiating prices with Sysco and FSA.

In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello, Sue Pullman

Opposed: None

Motion carried

Chemical Disposal

Mr. Sullivan informed the board that we have some chemicals in our science labs that we should not have, we had someone come in over the summer and look at our chemicals to tell us what we shouldn't have and how to dispose of them. Some of the chemicals need to be disposed of by a disposal company. We have an estimate from Mountain States Environmental Services for \$5,900 for the disposal. We have heard that the Department of Labor is currently targeting science labs for their surprise safety inspections.

Gina Ossello made a joint motion to have the chemicals disposed of by Mountain States Environmental Services.

Jeff Briggs seconded the motion.

Discussion: John asked the board if he could use Metal Mines money to pay for the cost of the disposal. The board agreed.

In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello, Sue Pullman

Opposed: None

Motion carried

New Staff Hires

Mr. Sullivan informed the board that we need to hire an Assistant Middle School Volleyball and an Assistant Cross Country Coach. We had 6 players come in from Cardwell for middle school volleyball which put our numbers to 16 and we have 17 cross country runners. He recommended the board hire Madyson Beagley for the Assistant Middle School Volleyball Coach and Julie Kieckbusch for the Assistant Cross Country Coach.

Gina Ossello made an elementary motion to hire Madyson Beagley as the MS Assistant Volleyball coach.

Sharon Howard seconded the motion.
In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello
Opposed: None
Motion carried

Gina Ossello made a motion to hire Julie Kieckbusch as the Assistant MS/HS Cross Country coach.
Jeff Briggs seconded the motion.
In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello, Sue Pullman
Opposed: None
Motion carried

Claims and Accounts

The Claim Approval list was presented to the board.

Claims

Sue Pullman made a motion to approve payment of the high school claims for September as submitted.
Sharon Howard seconded the motion.
In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello, Sue Pullman
Opposed: None
Motion carried

Sharon Howard made a motion to approve payment of the elementary claims for September as submitted.
Jeff Briggs seconded the motion.
In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello
Opposed: None
Motion carried

ADJOURNMENT:

Gina Ossello made a motion to adjourn the meeting.
Jeff Briggs seconded the motion.
In Favor: Michelle LaFontaine, Jeff Briggs, Sharon Howard, Gina Ossello, Sue Pullman
Opposed: None
Motion carried and the meeting was adjourned at 8:05 p.m.

Signed:

ATTEST:

Chairman

Clerk